
Certified Data Protection Officer

Duration: 9 Days

Course overview

The Certified Data Protection Officer training course enables you to develop the necessary knowledge, skills and competence to effectively implement and manage a compliance framework with regard to the protection of personal data.

After mastering all the necessary concepts of General Data Protection Regulation (GDPR), you can sit for the exam and apply for a “PECB Certified Data Protection Officer” credential. By holding a PECB Certified Data Protection Officer Certificate, you will be able to demonstrate that you have the practical knowledge and professional capabilities to assist organizations in applying data protection laws and regulations.

Who Should Attend

- Project managers or consultants seeking to prepare and support an organization in planning, implementing, and maintaining a compliance program based on the GDPR
- DPO and Senior Managers responsible for the personal data protection of an enterprise and the management of its risks
- Members of an information security, incident management and business continuity team
- Expert advisors involved in security of personal data
- Technical experts and compliance experts seeking to prepare for a Data Protection Officer role

Learning Objectives

- To understand the history of personal data protection in Europe
- To gain a comprehensive understanding of the concepts, approaches, methods and techniques required for the effective alignment with the General Data Protection Regulation
- To understand the new requirements that the General Data Protection Regulation brings for EU organizations and non-EU organizations and when it is necessary to implement them
- To acquire the necessary expertise to support an organization in assessing on the implementation of this new requirements

- To acquire the necessary expertise to manage a team implementing the GDPR
- To develop the knowledge and skills required to advise organizations on best practices in the management of personal data
- To improve the capacity for analysis and decision making in the context of personal data protection

Course Agenda

DAY 1&2

Privacy Foundations

- Introduction to personal data protection
- Presentation of the General Data Protection Regulation
- Fundamental concepts included in the GDPR
- Explaining definitions under the General Data Protection Regulation
- Exercise

European Framework

- Presentation of the history of personal data protection in the EU
- European Institutions related with personal data protection (EDPS, EDPB, WP29, DPAs)
- Fundamental Principles presented in the GDPR and its implications
- Explaining the rights of the data subjects and how to give attendance to them
- Detailing the responsibilities, necessities, obligations and need of a Data Protection Officer
- Explaining the obligations and responsibilities of the controller and processor
- Personal data protection documents and accountability (Code of conduct, privacy policies, consent form, etc.)
- Analyzing the possible sanctions that organizations could face under the GDPR
- Practical case on a consent form

DAY 3&4

International Framework

- Introduction of the internet governance
- Look into the UN resolutions involving personal data protection
- Safe international transfer of personal data to non EU states
- Green lists: Countries with an adequate level of personal data protection
- Binding Corporate Rules

- International agreements: PNR's (Australia, Canada, US), Privacy Shield
- Explicit consent for international transfer; when do you need it?
- Personal data protection in USA, Canada, South America
- Exercise

Data protection and information technologies

- Fundamentals in information security risk management
- Analyzing fundamental principles of confidentiality and Integrity (and Availability)
- Implication of the GDPR for access policies
- GDPR security measures (pseudonymization and cryptography)
- Exercise

DAY 5&6

Privacy and Security

- Understanding the implication of technology in personal data protection
- Big data: systematic and automated profiling
- Big data and the GDPR
- Internet of things: Devices that gather (non-stop) personal data and the alignment with the GDPR
- Presentation of the new era with quantum computing
- Exercise

Management and Incident Response

- Understanding what a personal data breach is
- Explaining how to react under a personal data breach
- Introducing different types of incidents
- Necessity of a continuity plan and policies for accountability
- Exercise

DAY 7&8

Data Protection Impact Assessment

- Understanding what Data Protection Impact Assessment is according to the GDPR
- Answering on why, when and how should a DPO assess in the process of carrying out a DPIA
- Explaining in detail the steps to follow in a DPIA
- Introducing and explaining the Personal Data Life Cycle

- Exercise on the relation of the Personal Data Life Cycle and the Fundamental Principles under the GDPR
- Practical case scenario on conducting a DPIA

DAY 9

Certification Exam